



**UNIVERSITY OF SOUTH ALABAMA  
PETTY CASH VOUCHER**



Reimbursement from Petty Cash to: \_\_\_\_\_

in the Amount of \_\_\_\_\_ Dollars

Description of Item(s) Purchased: \_\_\_\_\_

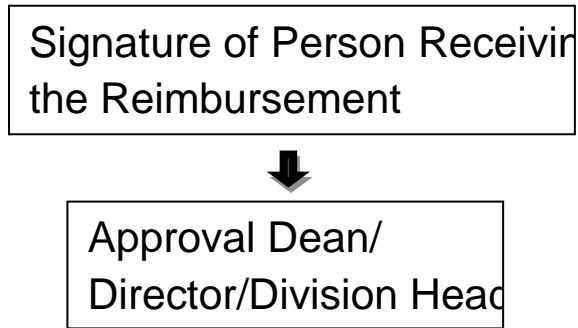
Reason for Purchase: \_\_\_\_\_

|                  | <i>Fund</i> | <i>Org</i> | <i>Account</i> | <i>Program</i> | <i>Amount</i> |
|------------------|-------------|------------|----------------|----------------|---------------|
| Account Number 1 | _____       | _____      | _____          | _____          | _____         |
| Account Number 2 | _____       | _____      | _____          | _____          | _____         |
| Account Number 3 | _____       | _____      | _____          | _____          | _____         |

Signature \_\_\_\_\_ Approved \_\_\_\_\_  
Person stated above Dean / Director / Division Head



### Petty Cash Voucher Approvals



### Petty Cash Voucher Approvals For a Grant/Research Grant

